

學校講座申請表 School Talk Application Form

電話預約 Telephone Booking / 查詢 Enquiries : ☎ 3580 6780 傳真 Fax : ☎ 3580 0498

星期一至五 Mon - Fri : 9:30 am - 12:45 pm & 2:00 - 5:30 pm

(填寫前請先閱讀第二頁的申請須知 Please read the Notes on Application on page 2 before filling in the form)

☛ 申請人資料 Applicant Details

學校名稱

Name of School

學校地址

School Address

學校性質 School Type

幼稚園 Kindergarten 小學 Primary School 中學 Secondary School 其他 (請註明: _____) Others (Please specify: _____)

負責老師

Person in charge

聯絡電話

Tel. No.

職位

Post

傳真

Fax No.

電郵

Email

☛ 主題 Themes (請選擇 Please select)

中學 Secondary School

小學 Primary School

認識孫中山先生 Learning about Dr Sun Yat-sen

認識孫中山先生 Learning about Dr Sun Yat-sen

孫中山先生與香港 Dr Sun Yat-sen and Hong Kong

孫中山先生與香港 Dr Sun Yat-sen and Hong Kong

☛ 講座安排 (本館只在逢星期四提供服務，公眾假期除外)

Talk Arrangement (Available on Thursday, except public holidays)

日期 Date	地點 Location	抵達時間 Arrival Time	簡報時間 Duration
			: 至 :

☛ 講座對象 Target Group

級別 Level	人數 No. of Person	語言 Language		
		<input type="checkbox"/> 廣東話 Cantonese	<input type="checkbox"/> 普通話 Putonghua	<input type="checkbox"/> 英文 English

負責老師簽署 Signature of Person in Charge: _____ 日期 Date: _____

確認回條 Confirmation Slip

致申請人 To Applicants:

申請學校講座一事，*不獲批准 / 已獲批准。 Your application for school talk *is / is not approved.

*請刪去不適用者 Please delete if inappropriate

簽署:

Signature _____

姓名及職位:

Name and Post: _____

日期:

Date: _____

申請須知

申請手續

1. 此學校講座專為香港註冊學校而設。
2. 所有申請將按先到先得的形式處理。合資格學校可最早在講座前三個月、最遲不少於兩星期前作出申請。
3. 請於辦公時間（星期一至五：上午9時30分至下午12時45分及下午2時至5時30分）致電 **3580 6780** 預約。電話預約後**一星期內**必須填妥申請表，並傳真 (**3580 0498**) 或郵寄（信封面請註明「預約學校講座」）至孫中山紀念館。本館將於收到申請表後七個工作天內覆函作實。館方保留對接受申請與否的最後決定權。

講座規則

1. 申請人須確保講座不會被錄音和錄影。
2. 申請人不能向講座觀眾收取任何費用。

個人資料 (私隱) 收集聲明

1. 申請人於表格內所提供的個人資料只作處理申請之用。
2. 根據個人資料 (私隱) 條例第十八、二十二及附表一載列的第六原則，申請人有權要求查閱及更正表格內所提供的個人資料。
3. 申請人如欲查閱及更正本表格所收集的個人資料，請致電紀念館職員 ☎ **3580 6780**。

Notes on Application

Application Procedures

1. This school talk is specially designed for registered schools in Hong Kong.
2. All the applications will be processed on a first-come-first-served basis. Eligible schools can apply three months in advance but not less than two weeks prior to the scheduled date.
3. Please make your booking at **3580 6780** during office hours (Monday to Friday: 9:30am to 12:45pm and 2pm to 5:30pm) within one week of the telephone booking. The school should complete the application form and address it to the Dr Sun Yat-sen Museum by fax (**3580 0498**) or mail (please specify “Application for School Talk” on the envelope). The Museum will confirm in writing within seven days upon receipt of the application. The Museum reserves the right to accept or decline an application.

Rules to Follow

1. The applicant must ensure that the talk will not be recorded or videotaped.
2. The applicant must not accept any fee from the audience.

Personal Data (Privacy) Collection Declaration

1. The personal information provided in the application form will be used only for processing the application.
2. In accordance with the Personal Data (Privacy) Ordinance Section 18 and 22 and Principle 6 of Schedule 1, the applicant has the right to search for and amend the personal data provided in the application form.
3. If an applicant wishes to search for and amend the personal data in the application form, please call the Museum staff at ☎ **3580 6780**.